

## HOWDIE – GUARDRISK COMMERCIAL POLICY WORDING

### SCHEDULE OF STANDARD FIRST AMOUNTS PAYABLE

**In the event of a first amount payable not being stated on a specified section,  
the following standard first amounts payable will be applicable**

| Fire                                                     |                   |                |                |
|----------------------------------------------------------|-------------------|----------------|----------------|
| Description                                              | FAP % (of claim)  | Minimum Amount | Maximum Amount |
| Basic Excess                                             | 0%                | R2 500         | Not Applicable |
| Goods in the open (designed to operate in the open)      | 0%                | R2 500         | Not Applicable |
| Malicious Damage (not following theft)                   | 0%                | R2 500         | Not Applicable |
| Removal of fallen Trees                                  | 0%                | R500           | Not Applicable |
| Subsidence and Landslip (Limited cover)                  | 1% of sum insured | R500           | Not Applicable |
| Solar Excess                                             | 10%               | R1 000         | Not Applicable |
| Geysers                                                  | 10%               | R1 000         | Not Applicable |
| Geysers (Non-compliant installation – additional Excess) | 0%                | R1 000         | Not Applicable |
| Geyser Repair                                            | 0%                | R350           | Not Applicable |
| Power Surge                                              | 10%               | R1000          | Not Applicable |

| Buildings Combined                                                                                    |                   |                |                |
|-------------------------------------------------------------------------------------------------------|-------------------|----------------|----------------|
| Description                                                                                           | FAP % (of claim)  | Minimum Amount | Maximum Amount |
| Basic Excess                                                                                          | 0%                | R2 500         | Not Applicable |
| Removal of fallen Trees                                                                               | 0%                | R500           | Not Applicable |
| Accidental damage to Sanitary ware                                                                    | 0%                | R250           | Not Applicable |
| Subsidence and Landslip (Limited cover)                                                               | 1% of sum insured | R500           | Not Applicable |
| Solar Excess                                                                                          | 10%               | R1 000         | Not Applicable |
| Geysers                                                                                               | 10%               | R1 000         | Not Applicable |
| Geysers (Non-compliant installation – additional Excess)                                              | 0%                | R1 500         | Not Applicable |
| Geyser Repair                                                                                         | 0%                | R350           | Not Applicable |
| Power Surge                                                                                           | 10%               | R1000          | Not Applicable |
| Theft or attempt thereat following forced entry into/exit from building                               | 0%                | R2 500         | Not Applicable |
| Theft or attempt thereat following forced entry into/exit from building Unoccupied less than 30 days: | 20%               | R5 000         | Not Applicable |
| Unoccupied buildings (First 4 weeks of un-occupation) after 4 weeks cover is cancelled                | 25%               | R5 000         | Not Applicable |

| Office Contents                                   |                  |                |                |
|---------------------------------------------------|------------------|----------------|----------------|
| Description                                       | FAP % (of claim) | Minimum Amount | Maximum Amount |
| Basic Excess                                      | 10%              | R1 000         | Not Applicable |
| Theft (following forcible and violent entry/exit) | 10%              | R500           | Not Applicable |
| Locks & Keys                                      | 0%               | R500           | Not Applicable |
| Lightning Excess                                  | 10%              | R1 000         | Not Applicable |
| Power Surge                                       | 10%              | R1000          | Not Applicable |

### Electronic Equipment

| Description                                                 | FAP % (of claim) | Minimum Amount        | Maximum Amount |
|-------------------------------------------------------------|------------------|-----------------------|----------------|
| Basic Excess                                                | 10%              | R1 000                | Not Applicable |
| Reconstitution of Data/Programs                             | 10%              | R1 000                | Not Applicable |
| Telecommunications access lines                             | 0%               | 24 Hours -Time excess | Not Applicable |
| Additional increase in cost of working                      | 0%               | 24 Hours -Time excess | Not Applicable |
| Power Surge and Lightning Strike Excess (Additional Excess) | 10%              | R1 000                | Not Applicable |
| Power Surge (With SANS approved surge protection)           | 0%               | R0                    | R0             |

### Business Interruption

| Description       | FAP % (of claim) | Minimum Amount | Maximum Amount |
|-------------------|------------------|----------------|----------------|
| Basic Excess      | 0%               | R2 500         | Not Applicable |
| Theft             | 0%               | R2 500         | Not Applicable |
| Accidental Damage | 0%               | R2 500         | Not Applicable |

### Accounts Receivable

| Description  | FAP % (of claim) | Minimum Amount | Maximum Amount |
|--------------|------------------|----------------|----------------|
| Basic Excess | 0%               | R2 500         | Not Applicable |

### Theft

| Description         | FAP % (of claim) | Minimum Amount | Maximum Amount |
|---------------------|------------------|----------------|----------------|
| Basic Excess        | 10%              | R1 000         | Not Applicable |
| Additional Premises | 10%              | R1 000         | Not Applicable |
| Solar Excess        | 10%              | R5 000         | Not Applicable |
| Personal Effects    | 0%               | R500           | Not Applicable |
| Locks & Keys        | 0%               | R500           | Not Applicable |

### Money

| Description                                        | FAP % (of claim)                        | Minimum Amount | Maximum Amount |
|----------------------------------------------------|-----------------------------------------|----------------|----------------|
| Basic Excess                                       | 10%                                     | R1 000         | Not Applicable |
| Dishonesty of Employees, discovered within 14 days | 2% of sum insured plus 10% of net claim | R0             | Not Applicable |
| Locks & Keys                                       | 0%                                      | R500           | Not Applicable |

| Glass        |                  |                |                |
|--------------|------------------|----------------|----------------|
| Description  | FAP % (of claim) | Minimum Amount | Maximum Amount |
| Basic Excess | 10%              | R1 000         | Not Applicable |

| Fidelity     |                                            |                |                |
|--------------|--------------------------------------------|----------------|----------------|
| Description  | FAP % (of claim)                           | Minimum Amount | Maximum Amount |
| Basic Excess | 2% of sum insured<br>plus 10% of net claim | R0             | Not Applicable |

| Goods In Transit |                  |                |                |
|------------------|------------------|----------------|----------------|
| Description      | FAP % (of claim) | Minimum Amount | Maximum Amount |
| Basic Excess     | 10%              | R1 000         | Not Applicable |
| Theft/Hijack     | 15%              | R2 500         | Not Applicable |

| Business All Risk |                  |                |                |
|-------------------|------------------|----------------|----------------|
| Description       | FAP % (of claim) | Minimum Amount | Maximum Amount |
| Basic Excess      | 10%              | R1 000         | Not Applicable |

| Accidental Damage |                  |                |                |
|-------------------|------------------|----------------|----------------|
| Description       | FAP % (of claim) | Minimum Amount | Maximum Amount |
| Basic Excess      | 10%              | R1 500         | Not Applicable |
| Solar Excess      | 10%              | R1 500         | Not Applicable |

| Public Liability & Broadform Liability |                  |                |                |
|----------------------------------------|------------------|----------------|----------------|
| Description                            | FAP % (of claim) | Minimum Amount | Maximum Amount |
| General & Tenants                      | 0%               | R1 500         | Not Applicable |
| Products Liability                     | 10%              | R1 500         | Not Applicable |
| Defective Workmanship                  | 10%              | R1 500         | Not Applicable |
| Work Away Liability                    | 10%              | R1 500         | Not Applicable |
| Statutory Legal Defence Costs          | 0%               | R1 500         | Not Applicable |
| Wrongful Arrest and Defamation         | 0%               | R1 500         | Not Applicable |

| Employers Liability |                  |                |                |
|---------------------|------------------|----------------|----------------|
| Description         | FAP % (of claim) | Minimum Amount | Maximum Amount |
| General & Tenants   | 0%               | R1 500         | Not Applicable |

| Motor Specified                           |                  |                |                |
|-------------------------------------------|------------------|----------------|----------------|
| Windscreen/Glass                          |                  |                |                |
| Description                               | FAP % (of claim) | Minimum Amount | Maximum Amount |
| Private Type vehicles, LDV's              | 25%              | R500           | Not Applicable |
| Special Types & Commercial Trucks         | 25%              | R2 500         | Not Applicable |
| Other Glass (replace) Commercial vehicles | 25%              | R350           | Not Applicable |

| Basic and additional excesses |  |  |  |
|-------------------------------|--|--|--|
|-------------------------------|--|--|--|

| Description                                                                                                         | FAP % (of claim) | Minimum Amount | Maximum Amount |
|---------------------------------------------------------------------------------------------------------------------|------------------|----------------|----------------|
| Passenger Cars, LDV's & Minibuses (18 seater and less)                                                              | 5%               | R2 500         | Not Applicable |
| Trucks & Mechanical Horses (Vehicle with Gross vehicle mass of over 3500kg , Buses (19 seater and more)             | 5%               | R3 500         | Not Applicable |
| Special Types i.e., road making and construction machinery/vehicles, refuse removal vehicles, street sweepers, etc. | 5%               | R3 000         | Not Applicable |
| Tractors, Harvesters & Other Agricultural Equipment                                                                 | 10%              | R2 500         | Not Applicable |
| Trailers                                                                                                            | 10%              | R1 000         | Not Applicable |
| Motorcycles                                                                                                         | 10%              | R2 500         | Not Applicable |
| Loss of keys                                                                                                        | 0%               | R750           | Not Applicable |

**Additional cumulative first amounts payable**

|                                                                                   |  |                              |                |
|-----------------------------------------------------------------------------------|--|------------------------------|----------------|
| Theft/hi-jack (if not fitted with VESA approved tracking device in working order) |  | Additional 5% of gross claim | Not Applicable |
|-----------------------------------------------------------------------------------|--|------------------------------|----------------|

## Motor Traders

| Description           | FAP % (of claim) | Minimum Amount | Maximum Amount |
|-----------------------|------------------|----------------|----------------|
| Sub-section A (Basic) | 10%              | R5 000         | Not Applicable |
| Sub-section B (Basic) | 0%               | R2 500         | Not Applicable |

**Window/Glass**

|                                                    |     |      |                |
|----------------------------------------------------|-----|------|----------------|
| Generic/Alternative Glass (as approved by Hollard) | 0%  | R0   | Not Applicable |
| Other Glass (repair)                               | 0%  | R0   | Not Applicable |
| Other Glass (replace)                              | 25% | R500 | Not Applicable |

**Optional Extensions**

| Description                                          | FAP % (of claim)                                       | Minimum Amount | Maximum Amount |
|------------------------------------------------------|--------------------------------------------------------|----------------|----------------|
| Contingent Liability                                 | As per basic excess applicable to Sub-section B        |                |                |
| Vehicle Hoists and Ramps                             | As per basic excess applicable to Sub-section B        |                |                |
| Legal Liability of Passengers for Acts of Negligence | As per basic excess applicable to Sub-section B        |                |                |
| Vehicle Hire                                         | 0%                                                     | R0             | Not Applicable |
| Social, Domestic and Pleasure Use                    | As per basic excess applicable to Sub-sections A and B |                |                |
| Special Type Vehicles                                | As per basic excess applicable to Sub-sections A and B |                |                |
| Tools of Trade                                       | As per basic excess applicable to Sub-section B        |                |                |
| Riot & Strike Outside RSA and Namibia                | 10%                                                    | R1 000         | Not Applicable |
| Unauthorized Use by Employees                        | As per basic excess applicable to Sub-section B        |                |                |

## Homeowners

| Description                        | FAP % (of claim) | Minimum Amount | Maximum Amount |
|------------------------------------|------------------|----------------|----------------|
| Occupied Premises                  | 0%               | R1 000         | Not Applicable |
| Un-occupied Premises               | 0%               | R1 500         | Not Applicable |
| Removal of Fallen trees            | 0%               | R500           | Not Applicable |
| Accidental Damage to Sanitary ware | 0%               | R250           | Not Applicable |

|                                                 |                   |        |                |
|-------------------------------------------------|-------------------|--------|----------------|
| Subsidence & Landslip Cover (Limited)           | 1% of sum insured | R500   | Not Applicable |
| Solar Excess                                    | 10%               | R1 000 | Not Applicable |
| Geysers                                         | 10%               | R1 000 | Not Applicable |
| Geysers Non-compliant installation – Additional | 0%                | R1 500 | Not Applicable |
| Geyser Repair                                   | 0%                | R350   | Not Applicable |
| Power Surge                                     | 10%               | R1000  | Not Applicable |

| Householders                          |                   |                |                |
|---------------------------------------|-------------------|----------------|----------------|
| Description                           | FAP % (of claim)  | Minimum Amount | Maximum Amount |
| Occupied Premises                     | 0%                | R1 000         | Not Applicable |
| Un-occupied Premises                  | 0%                | R1 500         | Not Applicable |
| Subsidence & Landslip Cover (Limited) | 1% of sum insured | R500           | Not Applicable |
| Power Surge                           | 10%               | R1000          | Not Applicable |

### Machinery Breakdown

| Description            | FAP % (of claim) | Minimum Amount | Time Excess    |
|------------------------|------------------|----------------|----------------|
| Basic Excess           | 10%              | R2 500         | Not Applicable |
| Deterioration of Stock | 0%               | R0             | 48 Hours       |
| Stock Spoilage:        | 0%               | R0             | 48 Hours       |
| Power Surge            | 10%              | R1000          | Not Applicable |

### Personal All Risk

| Description                                                                                                                               | FAP % (of claim) | Minimum Amount | Maximum Amount |
|-------------------------------------------------------------------------------------------------------------------------------------------|------------------|----------------|----------------|
| Unspecified All Risks                                                                                                                     | 0%               | R250           | Not Applicable |
| Cellphones                                                                                                                                | 0%               | R500           | Not Applicable |
| Pedal cycles / non-motorized scooters – specified or not                                                                                  | 0%               | R250           | Not Applicable |
| Contents of caravans and luggage trailers                                                                                                 | 0%               | R250           | Not Applicable |
| Contact Lenses                                                                                                                            | 0%               | R250           | Not Applicable |
| Clothing and Personal effects (Theft out of any vehicle accompanied by visible, forcible, and violent entry to or exit from such vehicle) | 0%               | R250           | Not Applicable |
| Clothing and Personal effects                                                                                                             | 0%               | R250           | Not Applicable |
| Motor radios, tape players and equipment of a similar nature and motor telephones                                                         | 10%              | R500           | Not Applicable |

### Personal Liability

| Description | FAP % (of claim)                                           | Minimum Amount | Time Excess |
|-------------|------------------------------------------------------------|----------------|-------------|
| Basic       | 10% of the claim, minimum R1 000 with a maximum of R25 000 |                |             |